



RECAP OF CONDITIONS GOVERNING THE USE OF THE AGENDA FORM FOR THE WEBSITE WWW.FGPF.CH

The user (organizer and/or visitor) acknowledges that the Geneva Financial Center Foundation (hereinafter Foundation) does not in any way guarantee the availability at all times of the AGENDA form referred to hereinafter. In this regard, the legal information accessible at the foot of each page of the website continues to apply to this form.

Any party may suggest an event for registration on our Agenda, provided the event demonstrates an interest to the financial community, and is not meant as the promotion of a specific product or service. The Foundation reserves the right to reject requests which would not meet such criteria.

The data entered on the form shall be exact and easy to understand. If the event is held entirely in English (language of the event), the fields may be completed in English.

The Foundation reserves the right to publish, or to refrain from publishing, and to modify any application made here, without thereby giving rise to any claim on the part of the third party proposing the event.

If an event is accepted and, therefore, published in the Agenda, said event may be modified or cancelled by submitting a detailed application to agenda@fgpf.ch. As far as possible, applications are processed within 1 to 2 working days, unless this is prevented by causes of *force majeure*.

ENTRY FORM (GENERAL)

It is the Foundation's intention that its Agenda of banking and financial events should be and remain a reference for the Geneva Financial Center. It therefore reserves the right to contact any third party leaving particulars in the context of an event proposed on the website. If it is not possible to obtain any information judged to be necessary, the event concerned cannot be published.

THE FORM IN DETAIL

A third party proposing an event on the Agenda page of the website www.fgpf.ch must be perfectly identifiable and reachable. That is why the fields containing first name, surname, company, e-mail and phone must be completed without errors.

- **The name of the event** must designate the event or describe it clearly in just a few words. Any entries that are too long may be shortened.
- **The type of event:** preference will be given to the best kind of event.
- **The dates** run from the opening time of the event to the closing time on the last day. It is not essential to indicate the opening hours, which may be indicated more clearly in the event description.
- **The organizer** is the person / company organizing the event and responsible for it. The organizer's particulars must be exact. A contact channel may be indicated (e-mail or phone).
- **The description** qualifies and presents the event. Supplementary information may be added, such as the conditions for participation or registration, a short list of the topics to be covered and the participants.
- **The venue** is optional.
- **The link** is the Internet address (URL with http://) on an internet page directly related to the event. Other links may be added to the description (http:// necessary in this case).

The Foundation will not act as an intermediary between the interested third parties, as all the required information can be provided if the event data is entered correctly.

The Agenda should not be considered as a vehicle for promoting an event, and the organizer should arrange to promote the event using his own means.

Supplement to the "Legal Information" presented and accessible on the website www.fgpf.ch

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